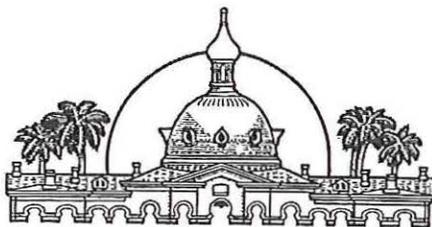


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October 25, 2013

Dear Locksmith Services Business Owner:

This letter is to inform you that Hillsborough County has enacted Ordinance No. 13-29 related to Locksmith Services Businesses. Your business has been identified as a business that may be subject to the provisions of this ordinance, which requires licensure for certain locksmith services businesses in order to continue operating on and after 90 days from enactment of the ordinance.

A copy of Ordinance No. 13-29, instructions for completing the application process, and an application form are posted on the county's Consumer Protection Agency web site at [www.hillsboroughcounty.org/consumerprotection/locksmith](http://www.hillsboroughcounty.org/consumerprotection/locksmith). Please review the information carefully to determine if a license will be necessary for you to continue business operations on January 31, 2014 and afterwards.

Each application for a locksmith services business license must be completed online and returned to Consumer Protection with all required documentation and the applicable, non-refundable application fee. Please refer to the application instructions on the website to determine your application fee. Checks for payment must be made payable to the Hillsborough County Board of County Commissioners.

Once licensed, the business must adhere to license compliance requirements contained in Ordinance No. 13-29. Failure to obtain the required license or abide by the provisions of this Ordinance may result in penalties as outlined in the ordinance. In addition, you may be enjoined from operating your business in Hillsborough County and be subject to any and all damages that may result from a violation or refusal to comply with any part of this Ordinance. Should you require any additional information regarding the licensing process, please contact the Consumer Protection Agency at (813) 903-3430.

Sincerely,

A handwritten signature in blue ink that reads "Bob Sheehan".

Bob Sheehan  
Regulatory Compliance Coordinator  
Consumer Protection Agency  
1101 E. 139<sup>th</sup> Ave.  
Tampa, FL 33613