

**Hillsborough County Commission on the Status of Women
Meeting Recap-November 15, 2016**

The meeting was called to order by Chair India Witte at 11:16 am.

Members present: Chair Witte, Vice Chair Jennifer Whelihan, Treasurer Kim DeBosier, Ashley Carl, Denise Chavez, Linda D'Aquila, Yvonne Fry, Dianne Hart, Susan Leisner, Ann Madsen, Dotti Groover-Skipper and Tee Solomon.

Absent: Connie Gage and Mindy Murphy.

Meeting Attendance: Chair Witte reviewed the COSW attendance policy.

Introductions: Ms. Hart shared that she is excited to be serving on the COSW and gave an overview of her community work, which involves serving girls exiting the foster care system, working with a food bank; and serving on numerous boards.

Approval of Meeting Recap: A motion was made by Ms. DeBosier to approve the October meeting recap, and seconded by Ms. Fry. The motion passed unanimously.

Women's Hall of Fame (WHOF): WHOF Inductee Voting. Chair Witte ceded the floor to Ms. Warmack who facilitated the WHOF voting process via paper ballots. The ballots contained 10 nominees. The voting outcome resulted in the following being selected as the 2017 WHOF Inductees: Carol Morsani, Dr. Gwendolyn Stephenson and Geraldine Twine. A motion was made by Ms. D'Aquila to approve the result of the voting process, and seconded by Ashley Carl. The motion passed unanimously.

It was decided that a policy would be developed next year so that a ceiling would be established to eliminate outreach to unsuccessful nominators, who have consistently nominated the same person. Ms. D'Aquila will research female Tampa Riverwalk honorees and provide future recommendations regarding how to honor them posthumously, as future WHOF Inductees.

Women's Hall of Fame Planning:

Chair Witte discussed the importance of developing a more robust sponsorship prospect pool. She requested that members provide their prospect lists to Sara, who will maintain a confidential database.

Ms. Leisner reviewed tasks that had been completed and will update the WHOF Control document with the 2017 Inductee information, and distribute it. The Inductee liaison role was reviewed. The following members agreed to serve as liaisons: Chair Witte, for Ms. Morsani; Ms. Carl, for Dr. Stephenson's family; and Ms. D'Aquila for Ms. Twine. Ms. D'Aquila will coordinate with Liz to obtain Inductee bios.

Ms. Warmack shared that County Communications will no longer provide the same level of audio visual support at the WHOF Luncheon; but that it would videotape the event. The video may be replayed on HTV. Ms. Warmack shared that Communications is also unable to produce the new videos that were to feature the WHOF Inductees. She shared that County Communications will not charge the COSW \$1,000 for a/v services, as in past years. Ms. Warmack agreed to provide a list to Chair Witte that outlines what HTV will and will not provide. Ms. Fry agreed to research options for audio visual services and equipment; and to contact Channel 28 as a potential media sponsor. The media sponsor will receive a table at the luncheon.

Ms. Warmack shared that County Communications will begin work on WHOF print collaterals when all photos and text is received. She said that the work would be complete within 10 days of receipt of those items. The County's new logo and minor design tweaks will be incorporated into the pieces.

Chair Witte will call the nominators so that they can call their respective Inductees; and send letters to the nominators whose nominees were not selected; and congratulatory letters to the Inductees.

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Chair's Report:

Advisory Council/Fall Forum: Ms. Fry said that members have tasks related to recruiting partners and identifying stories for the videos. She said it's anticipated that taping will take place in the summer and roll out of the videos will be in September. Ms. DeBosier will prepare the minutes from the last meeting.

Friends of the COSW: Chair Witte stated that the FCOSW's financial position is strong.

COSW Calendar: Chair Witte distributed information about the COSW's unofficial holiday celebration. She encouraged members and Ms. Warmack to attend. It was decided that the March 1st County Commission meeting was preferred for the WHOF Commendation and Women's History Month Proclamation. Ms. D'Aquila shared that Senator Arthenia Joyner, who was nominated by the COSW to receive the League of Women Voter's Lifetime Achievement Award, was selected. She will be honored at a luncheon on March 1st at the Doubletree. Chair Witte asked members to send their event information to Ms. Warmack who will disseminate it to the body.

Friends of the COSW Financial Report: Ms. DeBosier reported that the FCOSW's balance is approximately \$20,000; and that she looks forward to learning the County's procurement process for the \$10,000 awarded to the COSW by County.

Staff Update: Ms. Warmack discussed the members' headshot photographs. She will reach out to the ones that need higher resolution photos. Chair Witte suggested possibly doing a group shot at the holiday celebration. Ms. Warmack will work with Sara to order gold name tags for new members; as well as members who wish to have an extra name tag. The FCOSW will pay for the name tags and members will reimburse the FCOSW, for the duplicate name tag. Members will email Ms. Warmack to indicate whether they would like a duplicate name tag.

Adjournment: The meeting was adjourned by Chair Witte.

** Staff directives underlined